



**Dermatology & Laser Institute
of Colorado, P.C.**

9695 S Yosemite St, Ste 120
Lone Tree CO 80124
720-344-5252

SPECIALIZED COSMETIC PROCEDURE FINANCIAL POLICY

Here at the Dermatology and Laser Institute of Colorado our goal is to make your every visit with us outstanding. In order to establish this relationship with you and to avoid any misunderstandings, we would like to provide you with our financial policy.

Full or partial payment may be required at the time of scheduling a specialized cosmetic procedure. We accept Visa, MasterCard, cash, or check. Please take a moment to read through and sign this form. If you have any questions regarding this policy please feel free to contact our Office Manager, Shaunna at 720-344-5252 x13.

We require 24 hours notice should you need to cancel any appointment scheduled with our Aesthetician Sheila Marquardt. If less than 24 hours notice is given or you do not show for your appointment a \$25.00 cancellation fee will be assessed.

We require 24 hours notice should you need to cancel any appointment scheduled for laser tattoo removal. If less than 24 hours notice is given or you do not show for your appointment a \$100.00 cancellation fee will be assessed.

We require 48 hours notice should you need to cancel any appointment scheduled for a Cosmetic Consultation with Dr Ort. If less than 48 hours notice is given or you do not show for your appointment your \$50.00 prepayment fee will be held as a cancellation fee.

We require 48 hours notice should you need to cancel any appointment scheduled for facials or laser hair removal that are scheduled for 30 minutes or more. If less than 48 hours notice is given or you do not show for your appointment a \$50.00 cancellation fee will be assessed.

For extensive cosmetic or self pay procedures (that typically require at least ½ hour of the doctor's time), we require pre-payment at the time the appointment is made. Full refunds will be given for cancellations if we are given at least 3 full working days notice of the cancellation. Any cancellations with less than 3 full working days will be assessed a \$250.00 cancellation fee. Any cancellation with less than 24 hours notice or failure to show up for the scheduled appointment will be subject to an additional fee, up to the full price of the procedure.

Patient or Guardian Signature

Date

